

## Hawaii

### Processing time

Table HI1 describes application processing times, portrays whether temporary or provisional licenses were granted, and lists if military spouse applications were expedited. Processing time information was available for five of the boards examined in Hawaii. All of the examined boards in Hawaii met the DoD’s goal of granting a license within 30 days. Accounting, Cosmetology, and Teacher (Education) boards expedited military spouse applications. Pharmacy Technicians are not required to be licensed in Hawaii.

**Table HI1**  
*Hawaii Application Processing Times*

	Processing time		Temporary/ Provisional	Expedited for military spouses
Accounting	▲	- ✓	●	▷
Cosmetology	●			▷
Dental Hygiene	●			
Massage Therapy	●			
Pharmacy Technician	License not required			
Teacher (Education)	●			▷

Legend	
●	Military spouses can work within 30 days
▲	License processing takes over 30 days
-	Variable processing time
✓	Board approves applications at board meetings
▷	Expedited for military spouses
★	Applicable if spouse has an employment offer
	Data unknown

Note: Temporary/Provisional column is marked when these licenses are issued by a board.

### Documentation requirements

Tables HI2 and HI3 display the documents that are needed by each board and should be viewed together to determine a board’s paperwork requirements. Of the Hawaii boards that were examined, three required proof that the applicant holds an occupational license in another state. The amount of documentation required by boards varies; for example, Dental Hygiene applicants must submit eight documents, and Cosmetology applicants are only required to submit two.

**Table HI2**  
*Hawaii Documentation Requirements*

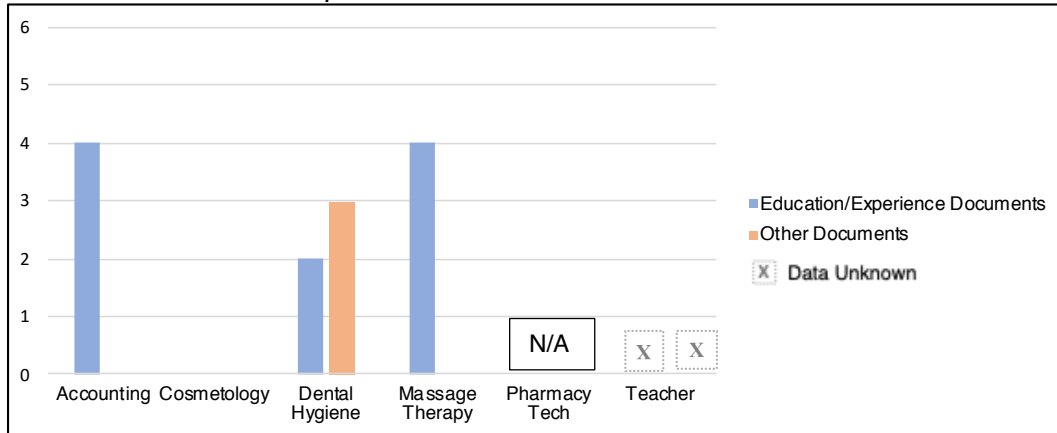
	Previous license	Background check	National exam results	State/Regional exam results
Accounting			●	
Cosmetology	●	N/A	●	
Dental Hygiene	●		●	●
Massage Therapy				●
Pharmacy Technician	License not required			
Teacher (Education)	●		●	

Legend	
●	Documentation must be submitted with application
	Not required to be submitted
N/A	Not applicable
	Data unknown

Note: Cosmetology boards did not require applicants to submit background checks or clearance information, so these data were not collected.

**Table HI3**  
*Number of Education/Experience Documents or Other Documents*



Note: "Other documents" include documents such as a driver's license, marriage license, or military ID card. Dental Hygiene "other documents" also include medical-related documents, such as CPR certification, radiation safety training, or a malpractice insurance letter; thus, these numbers may be higher than in other occupations.

**Application Process**

Table HI4 presents key elements of the application process. The five boards in Hawaii that require licensing provided clear instructions, and most of the boards defined the application process.

**Table HI4**  
*Hawaii Application Process*

	Process was defined	Instructions were clear	Number of steps to complete
Accounting	•	•	4-6
Cosmetology		•	1-3
Dental Hygiene	•	•	More than 7
Massage Therapy	•	•	More than 7
Pharmacy Technician	License not required		
Teacher (Education)	•	•	

Legend	
•	The board meets the listed criteria
	Data unknown or cannot access the information

**Information Accessibility**

Figure HI1 illustrates how easily one can locate specific licensing information that pertained to military spouses on examined occupational board websites. See page 38 for information on how this result was determined.

**Figure HI1**  
*State-Wide Website Information Accessibility*

