

## Kentucky

### Processing time

Table KY1 describes application processing times, portrays whether temporary or provisional licenses were granted, and lists if military spouse applications were expedited. Cosmetology, Dental Hygiene, Massage Therapy, Pharmacy Technician, and Teacher (Education) boards met the DoD's goal of granting a license within 30 days. Massage Therapy boards expedited military spouse applications.

**Table KY1**  
*Kentucky Application Processing Times*

|                     | Processing time |     | Temporary/<br>Provisional | Expedited<br>for military<br>spouses |
|---------------------|-----------------|-----|---------------------------|--------------------------------------|
| Accounting          |                 | - ✓ |                           |                                      |
| Cosmetology         | •               |     |                           |                                      |
| Dental Hygiene      | •               |     |                           |                                      |
| Massage Therapy     | •               |     |                           | ▶                                    |
| Pharmacy Technician | •               |     |                           |                                      |
| Teacher (Education) | •               |     |                           |                                      |

| Legend |   |
|--------|---|
| •      | Military spouses can work within 30 days      |
| ▲      | License processing takes over 30 days         |
| -      | Variable processing time                      |
| ✓      | Board approves applications at board meetings |
| ▶      | Expedited for military spouses                |
| ★      | Applicable if spouse has an employment offer  |
|        | Data unknown                                  |

Note: Temporary/Provisional column is marked when these licenses are issued by a board.

### Documentation requirements

Tables KY2 and KY3 display the documents that are needed by each board and should be viewed together to determine a board's paperwork requirements. Of the Kentucky boards that were examined, five required proof that the applicant holds an occupational license in another state. The amount of documentation required by boards varies; for example, Dental Hygiene applicants must submit twelve documents, and Cosmetology applicants are only required to submit three.

**Table KY2**  
*Kentucky Documentation Requirements*

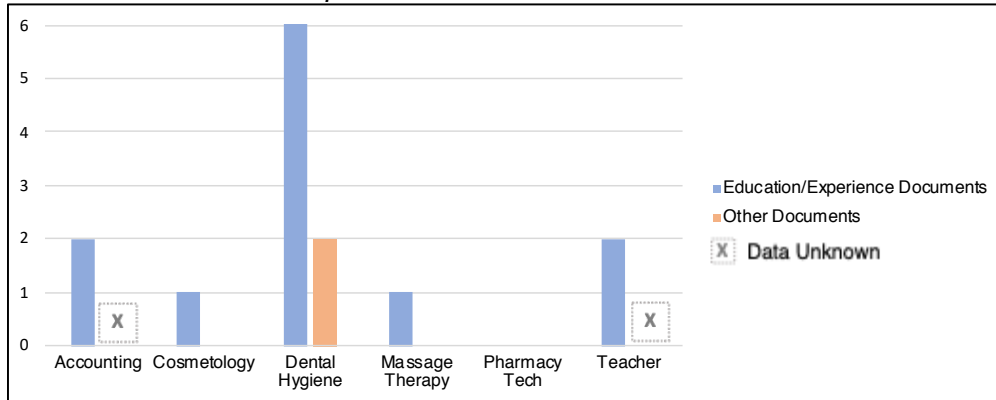
|                     | Previous<br>license | Background<br>check | National<br>exam<br>results | State/Regional<br>exam results |
|---------------------|---------------------|---------------------|-----------------------------|--------------------------------|
| Accounting          | •                   |                     | •                           |                                |
| Cosmetology         | •                   | N/A                 | •                           |                                |
| Dental Hygiene      | •                   | •                   | •                           | •                              |
| Massage Therapy     | •                   |                     | •                           |                                |
| Pharmacy Technician |                     |                     |                             |                                |
| Teacher (Education) | •                   | •                   | •                           |                                |

| Legend |  |
|--------|--|
| •      | Documentation must be submitted with application |
| ◻      | Not required to be submitted                     |
| N/A    | Not applicable                                   |
|        | Data unknown                                     |

Note: Cosmetology boards did not require applicants to submit background checks or clearance information, so these data were not collected.

**Table KY3**

*Number of Education/Experience Documents or Other Documents*



Note: "Other documents" include documents such as a driver's license, marriage license, or military ID card. Dental Hygiene "other documents" also include medical-related documents, such as CPR certification, radiation safety training, or a malpractice insurance letter; thus, these numbers may be higher than in other occupations.

### Application Process

Table KY4 presents key elements of the application process. All of the examined boards in Kentucky provided clear instructions, and the majority of the boards defined the application process.

**Table KY4**

*Kentucky Application Process*

|                     | Process was defined | Instructions were clear | Number of steps to complete |
|---------------------|---------------------|-------------------------|-----------------------------|
| Accounting          | •                   | •                       | 1-3                         |
| Cosmetology         | •                   | •                       | 4-6                         |
| Dental Hygiene      | •                   | •                       | more than 7                 |
| Massage Therapy     | •                   | •                       | 4-6                         |
| Pharmacy Technician |                     | •                       | 1-3                         |
| Teacher (Education) | •                   | •                       | 1-3                         |

| Legend |   |
|--------|---|
| •      | The board meets the listed criteria           |
| ■      | Data unknown or cannot access the information |

### Information Accessibility

Figure KY1 illustrates how easily one can locate specific licensing information that pertained to military spouses on examined occupational board websites. See page 38 for information on how this result was determined.

**Figure KY1**

*State-Wide Website Information Accessibility*

