

## Minnesota

### Processing time

Table MN1 describes application processing times, portrays whether temporary or provisional licenses were granted, and lists if military spouse applications were expedited. Accounting, Cosmetology, Pharmacy Technician, and Teacher (Education) boards met the DoD's goal of granting a license within 30 days. Dental Hygiene boards expedited military spouse applications. Massage Therapists are not required to be licensed in Minnesota.

**Table MN1**  
*Minnesota Application Processing Times*

	Processing time	Temporary/ Provisional	Expedited for military spouses
Accounting		•	
Cosmetology	•	•	
Dental Hygiene	▲		▷
Massage Therapy	License not required		
Pharmacy Technician	•		
Teacher (Education)	•		

Legend	
•	Military spouses can work within 30 days
▲	License processing takes over 30 days
-	Variable processing time
✓	Board approves applications at board meetings
▷	Expedited for military spouses
★	Applicable if spouse has an employment offer
■	Data unknown

Note: Temporary/Provisional column is marked when these licenses are issued by a board.

### Documentation requirements

Tables MN2 and MN3 display the documents that are needed by each board and should be viewed together to determine a board's paperwork requirements. The majority of the Minnesota boards that were examined required proof that the applicant holds an occupational license in another state. The amount of documentation required by boards varies; for example, Dental Hygiene applicants must submit six documents, and Pharmacy Technicians are only required to submit two.

**Table MN2**  
*Minnesota Documentation Requirements*

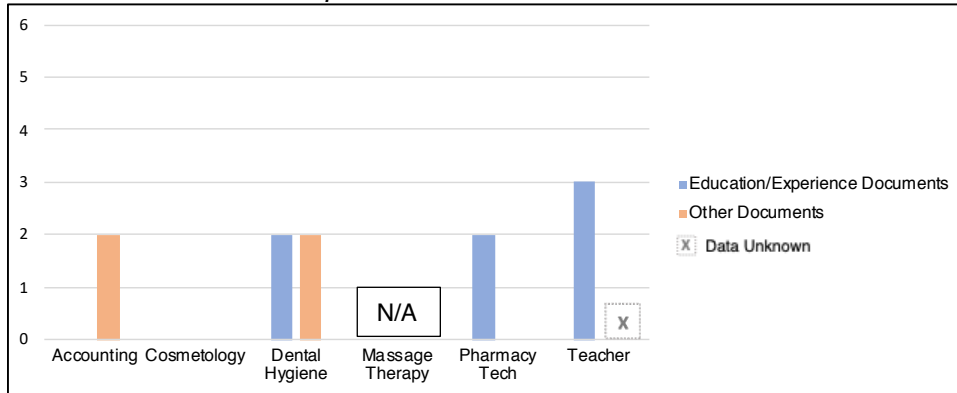
	Previous license	Background check	National exam results	State/Regio nal exam results
Accounting	•	•		
Cosmetology	•	N/A		
Dental Hygiene	•	•	•	•
Massage Therapy	License not required			
Pharmacy Technician				
Teacher (Education)	•	•		

Legend	
•	Documentation must be submitted with application
■	Not required to be submitted
N/A	Not applicable
■	Data unknown

Note: Cosmetology boards did not require applicants to submit background checks or clearance information, so these data were not collected.

**Table MN3**

*Number of Education/Experience Documents or Other Documents*



Note: "Other documents" include documents such as a driver's license, marriage license, or military ID card. Dental Hygiene "other documents" also include medical-related documents, such as CPR certification, radiation safety training, or a malpractice insurance letter; thus, these numbers may be higher than in other occupations.

**Application Process**

Table MN4 presents key elements of the application process. The majority of the examined boards in Minnesota defined the application process, and all of the boards provided clear instructions.

**Table MN4**

*Minnesota Application Process*

	Process was defined	Instructions were clear	Number of steps to complete
Accounting	•	•	4-6
Cosmetology		•	1-3
Dental Hygiene	•	•	1-3
Massage Therapy	License not required		
Pharmacy Technician	•	•	1-3
Teacher (Education)	•	•	1-3

Legend	
•	The board meets the listed criteria
■	Data unknown or cannot access the information

**Information Accessibility**

Figure MN1 illustrates how easily one can locate specific licensing information that pertained to military spouses on examined occupational board websites. See page 38 for information on how this result was determined.

**Figure MN1**

*State-Wide Website Information Accessibility*

