

Montana

Processing time

Table MT1 describes application processing times, portrays whether temporary or provisional licenses were granted, and lists if military spouse applications were expedited. Processing time information was available for four of the examined boards in Montana. Accounting, Dental Hygiene, and Massage Therapy boards met the DoD's goal of granting a license within 30 days.

Table MT1
Montana Application Processing Times

	Processing time	Temporary/ Provisional	Expedited for military spouses
Accounting	●		
Cosmetology			
Dental Hygiene	●		
Massage Therapy	●		
Pharmacy Technician			
Teacher (Education)	▲	-	

Legend	
●	Military spouses can work within 30 days
▲	License processing takes over 30 days
-	Variable processing time
✓	Board approves applications at board meetings
▷	Expedited for military spouses
★	Applicable if spouse has an employment offer
■	Data unknown

Note: Temporary/Provisional column is marked when these licenses are issued by a board.

Documentation requirements

Tables MT2 and MT3 display the documents that are needed by each board and should be viewed together to determine a board's paperwork requirements. All Montana boards that were examined required proof that the applicant holds an occupational license in another state. The amount of documentation required by boards varies; for example, Teacher applicants must submit eight documents, and Cosmetology are only required to submit two.

Table MT2
Montana Documentation Requirements

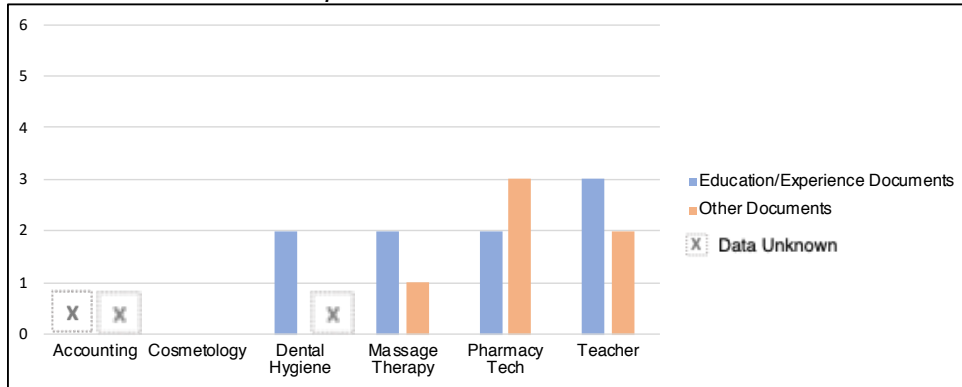
	Previous license	Background check	National exam results	State/Regional exam results
Accounting	●		●	●
Cosmetology	●	N/A	●	
Dental Hygiene	●		●	
Massage Therapy	●		●	
Pharmacy Technician	●			
Teacher (Education)	●	●		●

Legend	
●	Documentation must be submitted with application
■	Not required to be submitted
N/A	Not applicable
■	Data unknown

Note: Cosmetology boards did not require applicants to submit background checks or clearance information, so these data were not collected.

Table MT3

Number of Education/Experience Documents or Other Documents



Note: "Other documents" include documents such as a driver's license, marriage license, or military ID card. Dental Hygiene "other documents" also include medical-related documents, such as CPR certification, radiation safety training, or a malpractice insurance letter; thus, these numbers may be higher than in other occupations.

Application Process

Table MT4 presents key elements of the application process. The majority of the examined boards in Montana defined the application process, and most of the boards provided clear instructions.

Table MT4

Montana Application Process

	Process was defined	Instructions were clear	Number of steps to complete
Accounting	•		
Cosmetology		•	1-3
Dental Hygiene	•		4-6
Massage Therapy	•	•	1-3
Pharmacy Technician	•	•	4-6
Teacher (Education)	•	•	4-6

Legend	
•	The board meets the listed criteria
	Data unknown or cannot access the information

Information Accessibility

Figure MT1 illustrates how easily one can locate specific licensing information that pertained to military spouses on examined occupational board websites. See page 38 for information on how this result was determined.

Figure MT1

State-Wide Website Information Accessibility

