

## South Dakota

### Processing time

Table SD1 describes application processing times, portrays whether temporary or provisional licenses were granted, and lists if military spouse applications were expedited. All of the examined boards in South Dakota met the DoD's goal of granting a license within 30 days. Massage Therapy and Teacher (Education) boards expedited military spouse applications.

**Table SD1**  
*South Dakota Application Processing Times*

	Processing time	Temporary/ Provisional	Expedited for military spouses
Accounting	•		
Cosmetology		• ★	
Dental Hygiene	•	•	
Massage Therapy	•		▶
Pharmacy Technician	•		
Teacher (Education)		•	▶

Legend	
•	Military spouses can work within 30 days
▲	License processing takes over 30 days
-	Variable processing time
✓	Board approves applications at board meetings
▶	Expedited for military spouses
★	Applicable if spouse has an employment offer
	Data unknown

Note: Temporary/Provisional column is marked when these licenses are issued by a board.

### Documentation requirements

Tables SD2 and SD3 display the documents that are needed by each board and should be viewed together to determine a board's paperwork requirements. All of the South Dakota boards that were examined required proof that the applicant holds an occupational license in another state. The amount of documentation required by boards varies; for example, Massage Therapy applicants must submit 11 documents, and Accountants are not required to submit any documents.

**Table SD2**  
*South Dakota Documentation Requirements*

	Previous license	Background check	National exam results	State/Regional exam results
Accounting				
Cosmetology	•	N/A	•	•
Dental Hygiene	•			
Massage Therapy	•		•	
Pharmacy Technician	•			
Teacher (Education)	•		•	•

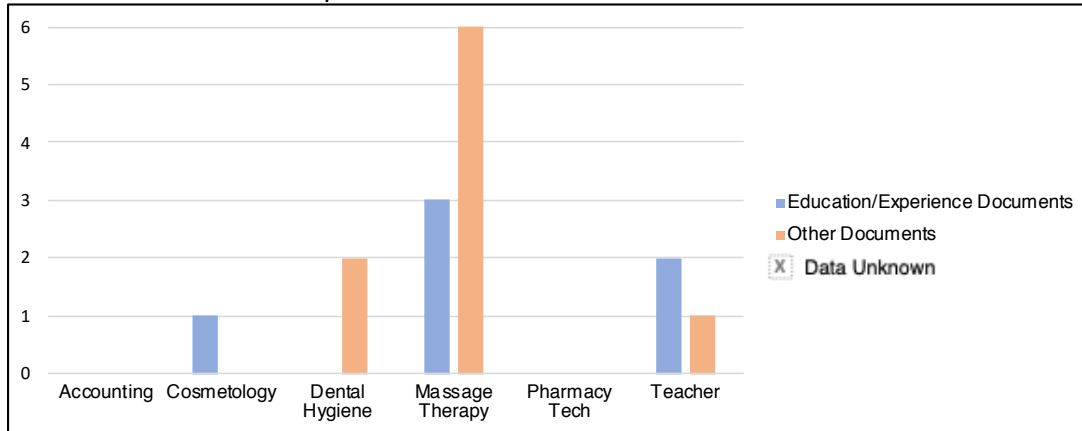
  

Legend	
•	Documentation must be submitted with application
	Not required to be submitted
N/A	Not applicable
	Data unknown

Note: Cosmetology boards did not require applicants to submit background checks or clearance information, so these data were not collected.

**Table SD3**

*Number of Education/Experience Documents or Other Documents*



Note: "Other documents" include documents such as a driver's license, marriage license, or military ID card. Dental Hygiene "other documents" also include medical-related documents, such as CPR certification, radiation safety training, or a malpractice insurance letter; thus, these numbers may be higher than in other occupations.

**Application Process**

Table SD4 presents key elements of the application process. The majority of the examined boards in South Dakota defined the application process and provided clear instructions.

**Table SD4**

*South Dakota Application Process*

	Process was defined	Instructions were clear	Number of steps to complete
Accounting	•		
Cosmetology		•	4-6
Dental Hygiene	•	•	1-3
Massage Therapy	•	•	4-6
Pharmacy Technician	•	•	1-3
Teacher (Education)	•	•	4-6

Legend	
•	The board meets the listed criteria
	Data unknown or cannot access the information

**Information Accessibility**

Figure SD1 illustrates how easily one can locate specific licensing information that pertained to military spouses on examined occupational board websites. See page 38 for information on how this result was determined.

**Figure SD1**

*State-Wide Website Information Accessibility*

