

## Utah

### Processing time

Table UT1 describes application processing times, portrays whether temporary or provisional licenses were granted, and lists if military spouse applications were expedited. All of the examined boards in Utah met the DoD's goal of granting a license within 30 days. Teacher (Education) boards expedited military spouse applications.

Spouses of military Service members stationed in Utah are permitted to work in most professions in Utah, including the 80+ professions regulated by the Department of Commerce Division of Occupational & Professional Licensing (DOPL), without obtaining a Utah license if the individuals possess an active license from another state or territory of the United States.

**Table UT1**  
*Utah Application Processing Times*

|                     | Processing time | Temporary/<br>Provisional | Expedited<br>for military<br>spouses |
|---------------------|-----------------|---------------------------|--------------------------------------|
| Accounting          |                 | ●                         |                                      |
| Cosmetology         |                 | ●                         |                                      |
| Dental Hygiene      |                 | ●                         |                                      |
| Massage Therapy     |                 | ●                         |                                      |
| Pharmacy Technician |                 | ●                         |                                      |
| Teacher (Education) | ●               |                           | ▶                                    |

| Legend |   |
|--------|---|
| ●      | Military spouses can work within 30 days      |
| ▲      | License processing takes over 30 days         |
| -      | Variable processing time                      |
| ✓      | Board approves applications at board meetings |
| ▶      | Expedited for military spouses                |
| ★      | Applicable if spouse has an employment offer  |
| ■      | Data unknown                                  |

Note: Temporary/Provisional column is marked when these licenses are issued by a board.

### Documentation requirements

Tables UT2 and UT3 display the documents that are needed by each board and should be viewed together to determine a board's paperwork requirements. Teacher (Education) boards in Utah required proof that the applicant holds an occupational license in another state. Teacher (Education) boards were the only examined boards that required supporting documentation. Teachers must submit eight documents.

**Table UT2**  
*Utah Documentation Requirements*

|                     | Previous<br>license | Background<br>check | National<br>exam<br>results | State/Regional<br>exam results |
|---------------------|---------------------|---------------------|-----------------------------|--------------------------------|
| Accounting          |                     |                     |                             |                                |
| Cosmetology         |                     | N/A                 |                             |                                |
| Dental Hygiene      |                     |                     |                             |                                |
| Massage Therapy     |                     |                     |                             |                                |
| Pharmacy Technician |                     |                     |                             |                                |
| Teacher (Education) | ●                   | ●                   | ●                           |                                |

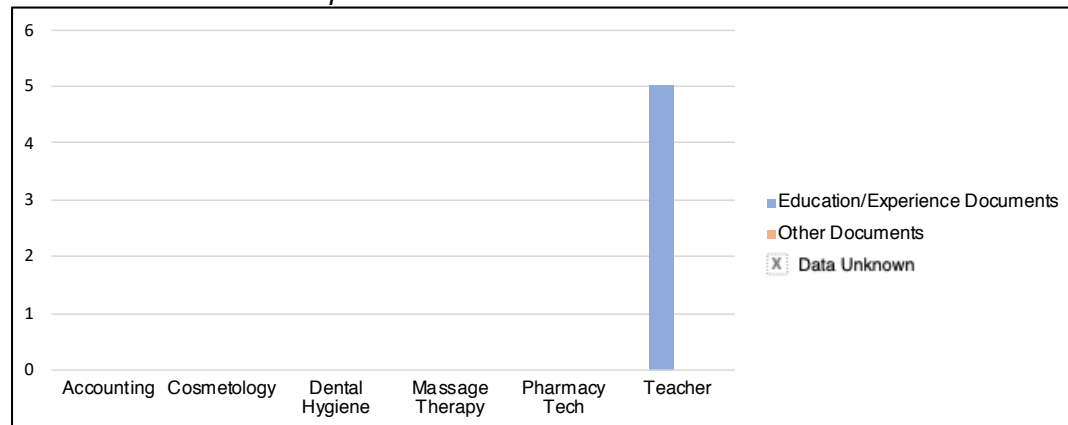
  

| Legend |  |
|--------|--|
| ●      | Documentation must be submitted with application |
|        | Not required to be submitted                     |
| N/A    | Not applicable                                   |
| ■      | Data unknown                                     |

Note: Cosmetology boards did not require applicants to submit background checks or clearance information, so these data were not collected.

**Table UT3**

*Number of Education/Experience Documents or Other Documents*



Note: "Other documents" include documents such as a driver's license, marriage license, or military ID card. Dental Hygiene "other documents" also include medical-related documents, such as CPR certification, radiation safety training, or a malpractice insurance letter; thus, these numbers may be higher than in other occupations.

### Application Process

Table UT4 presents key elements of the application process. All of the examined boards in Utah defined the application process and provided clear instructions.

**Table UT4**

*Utah Application Process*

|                     | Process was defined | Instructions were clear | Number of steps to complete |
|---------------------|---------------------|-------------------------|-----------------------------|
| Accounting          | •                   | •                       | 0                           |
| Cosmetology         | •                   | •                       | 0                           |
| Dental Hygiene      | •                   | •                       | 0                           |
| Massage Therapy     | •                   | •                       | 0                           |
| Pharmacy Technician | •                   | •                       | 0                           |
| Teacher (Education) | •                   | •                       | 4-6                         |

| Legend |   |
|--------|---|
| •      | The board meets the listed criteria           |
|        | Data unknown or cannot access the information |

### Information Accessibility

Figure UT1 illustrates how easily one can locate specific licensing information that pertained to military spouses on examined occupational board websites. See page 38 for information on how this result was determined.

**Figure UT1**  
*State-Wide Website Information Accessibility*

